

HumRRO

I N T E R N S H I P

2 0 0 8

HumRRO

Since 1951, HumRRO has applied social science research to enhance human performance and organizational effectiveness. Our 60-plus professional researchers hold advanced degrees in industrial/organizational, experimental, quantitative, or social psychology; educational research; or other social science disciplines. HumRRO is an independent nonprofit organization that conducts human resource research and analyses primarily for the military and government agencies (e.g., Department of Education, Federal Aviation Administration, Federal Bureau of Investigation, Social Security Administration). Our clients also include professional associations and private sector companies. To learn more about HumRRO, visit our website at www.humro.org.

Location

HumRRO headquarters is located in Alexandria, Virginia—just outside of our nation’s capital. Our office overlooks the Potomac River in historic Old Town. Other HumRRO offices are in Louisville and Radcliff, Kentucky; Monterey and San Diego, California; Lawrenceville, New Jersey; and Minneapolis, Minnesota. This summer interns will have the opportunity to work under the direction and supervision of senior staff at our office in Alexandria, VA or Louisville, KY. An additional internship opportunity may become available in our Minneapolis, MN office.

Internships

HumRRO’s internship opportunities are available to graduate students currently enrolled in full time masters or Ph.D. accredited programs. The traditional internship at HumRRO is in the summer; however, 6-12 month internship opportunities will be considered. Our internships are paid, full time opportunities. Regardless of duration, internship duties and responsibilities are the same; however, variations are possible depending upon the technical content and timeline of the particular projects in need of staffing. Interns will serve as research assistants/associates on one or more projects. Typical tasks include literature review, synthesis, and analysis; data collection, entry, and analysis; survey and other instrument development and administration; and documentation of findings. HumRRO is looking for responsible, motivated team players with strong technical and communication skills to assist in our contract research activities. HumRRO project directors will provide technical supervision and mentoring to help make the most of the intern’s exposure to and experience with our applied research setting.

Selection

Selection is competitive and will be based on review of application materials and reference assessment for evidence of research promise, academic achievement, and writing ability. Finalists will be interviewed telephonically.

Application

Applications are accepted on a continual basis and are considered every quarter. Applications are due on or before March 1st for a summer internship. Each applicant must provide HumRRO with the following: 1) a resume and cover letter; 2) a *one-page* personal statement of career goals and internship interests; 3) official graduate school transcript(s); and 4) contact information for two references (letters of recommendation are *not* needed). Candidates who desire a longer opportunity than our traditional summer internship must submit with their application a justification for the additional time. Applications should be mailed to: Jessica Turner, HumRRO, 66 Canal Center Plaza, Suite 400, Alexandria, Virginia 22314. Questions may be directed to Jessica Turner at (703) 706-5687 or jturner@humro.org.
